



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

CYNTHIA A. HARDING, M.P.H.
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 · FAX (213) 975-1273

www.publichealth.lacounty.gov



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June 04, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

40 June 4, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING GRANT AWARD AND FUTURE AWARDS AND/OR AMENDMENTS FROM THE LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST-PROPOSITION 10 COMMISSION FOR THE BLACK INFANT HEALTH PROGRAM; APPROVAL OF FIVE AMENDMENTS TO BLACK INFANT HEALTH PROGRAM SERVICE AGREEMENTS TO EXTEND THE TERM FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015; AND APPROVAL OF ONE NEW POSITION (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Provide authorization to accept and implement a forthcoming grant award and future awards and/or amendments from the Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA) and execute five contract amendments to support the Black Infant Health Program, and approve one new position, subject to allocation.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and implement a forthcoming grant award from First 5 LA to support the DPH Maternal, Child, and Adolescent Health (MCAH) Program's Black Infant Health (BIH) Program for the anticipated period of July 1, 2014 through June 30, 2015, at an amount estimated not to exceed \$1,021,000, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of the forthcoming First 5 LA grant award that extend the term through June 30, 2019 at amounts to be determined by First 5 LA; reflect non-

material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through December 31, 2019; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

3. Authorize and instruct the Director of DPH, or his designee, to execute amendments, substantially similar to Exhibit I, which extend the term of the contracts with the five BIH service providers identified in Attachment A, on a month-to-month basis for the period of July 1, 2014 through June 30, 2015, for a total maximum obligation of \$1,875,000, 100 percent offset by First 5 LA and California Department of Public Health (CDPH) funds.

4. Delegate authority to the Director of DPH, or his designee, to execute amendments to the BIH contracts that provide an increase or decrease in funding up to 10 percent above or below the term's annual base maximum obligation, effective upon amendment execution or at the beginning of the agreement term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the CEO.

5. Delegate authority to the Director of DPH, or his designee, to execute change notices to the contracts that authorize modifications to or within budget categories, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

6. Delegate authority to the Director of DPH, or his designee, to terminate the contracts during the twelve month extension period by providing a 30-day advance written termination notice upon completion of a competitive solicitation process currently in progress, subject to review and approval by County Counsel

7. Approve one new full time equivalent (FTE) position, in excess of that which is provided for in the DPH staffing ordinance pursuant to Section 6.06.020 of the County Code, and subject to allocation by the CEO. This position will be 100 percent funded by the First 5 LA grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept funding that will continue to support the BIH program to promote better health services for pregnant and parenting African-American women in Los Angeles County by assuring that at-risk pregnant and parenting women (ages 18 years and older) and their children (up to age one) have access to appropriate pediatric and preventive health care.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and /or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount. This recommended action will enable DPH to accept awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of

Grant Funds.

Approval of Recommendation 3 will allow DPH to execute amendments to extend the term of the current five contracts for the provision of BIH services, on a month-to-month basis effective July 1, 2014 through June 30, 2015. Services to be provided include, but are not limited to: providing health education information about issues impacting mothers and infants; coordinating with providers to ensure timely access to health care services; conducting social support and empowerment classes; and collaborating with other entities to strategize to reduce African-American infant mortality. Through five community-based agencies (The Children's Collective, Inc.; Great Beginnings for Black Babies, Inc.; Mission City Community Network, Inc.; Prototypes, Centers for Innovation in Health, Mental Health and Social Services; and Partners in Care Foundation), Los Angeles County provides BIH services to six Service Planning Areas (SPAs): SPA 1 (Antelope Valley), SPA 2 (San Fernando Valley), SPA 3 (San Gabriel Valley), SPA 4 (Metro area), and SPAs 6 and 8 (South Los Angeles). Based on data analysis of perinatal health indicators, such as low birth weight and infant mortality, SPAs 5 and 7 were not geographic areas of need.

The recommendation to extend the term of the current contracts, pending completion of a competitive solicitation process, is the result of a delay in releasing a Request for Proposals (RFP), originally targeted for September 2013. Delays were encountered in obtaining: 1) CDPH's approval of a final scope of work for a new group facilitated program model; and 2) funding and programmatic approval from First 5 LA's staff and Commission. DPH anticipates release of the RFP in the summer of 2014.

Approval of Recommendation 4 will allow DPH to execute amendments to the agreements to increase or decrease funding up to 10 percent above or below the term's annual base maximum obligation, effective upon amendment execution or at the beginning of the agreement term, and make corresponding service adjustments, as necessary. This recommendation enables DPH to amend the contracts to allow for the provision of additional units of funded services that are above the service level identified in the current contract and/or the inclusion of unreimbursed eligible costs, based on the availability of grant funds and grant funder approval. While the County is under no obligation to pay a contractor beyond what is identified in the original executed contract, the County may determine that the Contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum contract obligation as a result of receipt of additional grant funds or a determination that funds should be reallocated. This recommendation has no impact on net County cost.

Approval of Recommendation 5 will allow DPH to execute change notices to the contracts that authorize modifications to or within budget categories, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

Approval of Recommendation 6 will allow DPH to terminate the contracts during the twelve-month extension period by providing a 30-day advance written termination notice upon completion of the competitive solicitation process currently in progress.

Approval of Recommendation 7 will authorize DPH to fill a Clinical Social Worker (CSW) position to serve as the mental health professional for the BIH Program. The CSW position will assist contracted agencies working directly with clients impacted by mental and behavioral issues. This will allow DPH to build the infrastructure needed to move into the new model of service for the BIH Program. The item will be allocated as a temporary "N" item and, should the First 5 LA funds expire, DPH will mitigate the loss by identifying other revenue sources or transferring the personnel to

another funded project.

Implementation of Strategic Plan Goals

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming First 5 LA grant award for the anticipated period of July 1, 2014 through June 30, 2015, at an amount estimated not to exceed \$1,021,000. The First 5 LA funds will support DPH personnel and operating expenses in the approximate amount of \$153,000 as well as the five BIH agreements in the approximate amount of \$696,737.

The total cost for the BIH agreements for fiscal year (FY) 2014-15 is \$1,875,000 (consisting of approximately \$696,737 from First 5 LA and approximately \$1,178,263 from CDPH federal Title V and Title XIX funds).

Funding is included in DPH's Recommended Budget for FY 2014-15 and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The BIH program targets pregnant women and new mothers and their families. It strives to empower and connect mothers to important social support programs that help them develop healthy and supportive relationships with their children and partners and it also educates communities so that health outcomes can improve for African-American infants.

The state-wide BIH program began in 1989 to address the alarming number of black infant deaths. Even now, black infants have twice the mortality rate of their white counterparts, according to recent data from the U.S. Department of Health and Human Services Office of Minority Health.

County Counsel has approved Exhibit I as to form.

CONTRACTING PROCESS

The current BIH contracts have been in place since 2004. In 2010, CDPH implemented a new BIH service model throughout the State, with the exception of Los Angeles County. Los Angeles County was exempt from participation in the initial implementation of the new BIH model until positive client outcomes could be demonstrated in the other counties that were piloting the program.

The RFP process currently in progress implements the new model which provides less outreach and case management services and instead emphasizes participation in prenatal and postpartum group sessions for women who are pregnant or parenting a child up to one year.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to continue to provide BIH services to improve

The Honorable Board of Supervisors

6/4/2014

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the health of African-American pregnant and parenting women and reduce African-American infant mortality by assuring access to BIH services throughout Los Angeles County.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jonathan E. Fielding". The signature is written in a cursive, flowing style.

JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

JEF:SB:eav

BL #02882

Enclosures (2)

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisor

**DEPARTMENT OF PUBLIC HEALTH
MATERNAL, CHILD, AND ADOLESCENT HEALTH PROGRAMS
BLACK INFANT HEALTH PROGRAM SERVICES IN LOS ANGELES COUNTY**

CONTRACT AGENCY LIST

Contract	Contractor/Contact Person	SPA	Supervisory District	Estimated State Funding FY 2014-15 Allocation	Estimated First 5 LA FY 2014-15 Allocation	Total Maximum Obligation
H700539-7	The Children's Collective, Inc. 5870-C West Jefferson Blvd. Los Angeles, California 90016 (310) 733-4388 Fax (310) 733-4320 Jackie Kimbrough, Ph.D., Executive Director	6,8	2,4	\$294,355	\$195,583	\$489,938
H700540-7	Great Beginnings for Black Babies, Inc. 301 North Prairie Avenue, Suite 515 Inglewood, California 90301 (310) 677-7995 Fax (310) 677-1041 Rae Jones, Executive Director	4,6,8	1,2,3	\$305,180	\$203,032	\$508,212
H700341-8	Mission City Community Network, Inc. 15206 Parthenia Street North Hills, California 91343 (818) 895-3100 Fax (818) 895-9464 Nik Gupta, CEO/Chief Financial Officer	2	3,5	\$198,527	\$96,223	\$294,750
H700339-8	Prototypes, Centers for Innovation in Health, Mental Health and Social Services 1000 N. Alameda Street, Ste. 390 Los Angeles, California 90012 (213) 542-3838 Fax (213) 225-0085 Cassandra Loch, Executive, Director	1	5	\$187,354	\$90,846	\$278,200
H700340-9	Partners in Care Foundation 732 Mott Street, Suite 150 San Fernando, California 91340 (818) 837-3775 Fax (818) 837-3799 June Simmons, Chief Executive Officer	3	1,4,5	\$192,847	\$111,053	\$303,900
	Project Total			*\$1,178,263	\$696,737	\$1,875,000

* State allocation consists of CDPH federal Title V and Title XIX funds.

EXHIBIT I

Contract No. _____

**BLACK INFANT HEALTH PROGRAM
SERVICES IN LOS ANGELES COUNTY AGREEMENT**

Amendment No. ____

THIS AMENDMENT is made and entered into this _____
day of _____, 2014,

by and between COUNTY OF LOS ANGELES (hereafter
"County"),

and _____(hereafter
"Contractor").

WHEREAS, reference is made to that certain document entitled "BLACK INFANT HEALTH PROGRAM SERVICES IN LOS ANGELES COUNTY AGREEMENT", dated June 15, 2004, and further identified as Agreement No._____, and any Amendments thereto (all hereafter "Agreement"); and

WHEREAS, it is the intent of the parties hereto to amend Agreement to extend the term on a month-to-month basis and increase the maximum obligation of County and make other hereafter designated changes; and

WHEREAS, said Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall be effective July 1, 2014.

2. Paragraph 1, TERM, first subparagraph, shall be revised to read as follows:

“1. TERM: The term of this Agreement shall be effective June 15, 2004 through June 30, 2014. Said Agreement shall thereafter be extended on a month-to-month basis through June 30, 2015. For purposes of the month-to-month extension period, County may give notice of its intent not to renew thirty (30) days prior to the start of each month’s extension. The Director of Public Health shall have the authority to issue such termination notice on behalf of the County.”

3. Paragraph 2, DESCRIPTION OF SERVICES, shall be revised to read as follows:

“2. DESCRIPTION OF SERVICES: Contractor shall provide the services described in Exhibit A-__, Exhibit B - __, and Exhibit C-__, Scopes of Work, attached hereto and incorporated herein by reference.”

4. Paragraph 3, MAXIMUM OBLIGATION OF COUNTY, subparagraph M, shall be added to read as follows:

“M. During the month-to-month extension period of July 1, 2014 through June 30, 2015, the maximum obligation of County for all services provided hereunder shall not exceed _____
____(\$_____). Such maximum obligation is comprised of _____
____(\$_____) in California Department of Public Health funds and _____
____(\$_____) in Los Angeles County Children and

Family First-Proposition 10 Commission (First 5 LA) funds. This sum represents the total maximum obligation of County as shown in Schedule_____, attached hereto and incorporated herein by reference.”

5. Paragraph 53, TIME OFF FOR VOTING, shall be added to the ADDITIONAL PROVISIONS to read as follows:

“53. TIME OFF FOR VOTING: The Contractor shall notify its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the time off for voting law (Election Code Section 14000). Not less than 10 days before every statewide election, every Contractor and subcontractors shall keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice forth the provisions of Section 14000.”

6. Effective on the date of this Amendment, revised Exhibit C-____ , Scope of Work, shall be attached hereto and incorporated herein by reference.

7. Effective on the date of this Amendment, Schedule _____ shall be attached hereto and incorporated herein by reference.

8. Except for the changes set forth herein above, Agreement shall not be changed in any respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Public Health, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Jonathan E. Fielding, M.D. M.P.H.
Director and Health Officer

Contractor

By _____
Signature

Printed Name

Title _____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
JOHN F. KRATTLI
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Public Health

By _____
Patricia Gibson, Chief
Contracts and Grants Division

BL#02882:eav

SCHEDULE ____

CONTRACTOR NAME
BLACK INFANT HEALTH PROGRAM SERVICES IN LOS ANGELES COUNTY

Budget Period
July 1, 2014
through
June 30, 2015

Full-Time Salaries	
Employee Benefits @ 30%	\$ _____
Total Full-Time Salaries and Employee Benefits	\$
Part-Time Salaries	\$ -0-
Employee Benefits @ 14.32%	\$ -0-
Total Part-Time Salaries and Employee Benefits	\$ -0-
Total Salaries and Employee Benefits	\$
Operating Expenses	\$
Equipment	\$
Rent	\$
Subcontractor	\$
Indirect Cost @ 10% of Salaries	\$ _____
TOTAL PROGRAM BUDGET	*\$

*Maximum Obligation is comprised of State Title V, First 5 LA and federal Title XIX Matching Funds.

During the term of this Agreement, any variation to the above budget must have prior written approval of the Department of Public Health Director or his designee. Funds shall only be utilized for eligible program expenses.